

# FINAL CLEANING

A proper final cleaning is extremely important when moving out. By cleaning the apartment you will make sure you get your deposit back and the new tenant will find it pleasant to move in! The final cleaning should be done early before the moving day as it is meant for moving instead of last minute mopping. By following the instructions below you're one step closer to getting your deposit fully refunded.

You can find the costs of cleaning and repairs on the other side of this form. TOAS will charge you the mentioned costs if the flat is not cleaned or something is broken. **Please go through the following instructions before moving out.**

## BATHROOM AND TOILET

- Clean the toilet seat inside and outside with a toilet brush and washing liquid.
- Clean the sink and remove all hair from the drain, scrub and wash the walls & floor carefully. Don't forget the water taps!
- Clean the floor drain: remove the cover and wash it, also please remove hair from the drain.
- You fortunate ones with private saunas: scrub the walls and benches with a brush and washing liquid meant for sauna. Rinse!

## KITCHEN

- Cut the power from the fridge & freezer and clean them after defrosting. Do not leave them to defrost by themselves! Use a sponge or a dishcloth with detergent. Please don't use any sharp objects when removing the ice in the freezer! If you live in a shared apartment your flat mate will appreciate if the power is switched back on! Make sure that the melting water doesn't flood to the floor. For example, use towels. In studios and family apartments: leave fridge and freezer doors open.
- Remove and clean the grease filter from the cooker-hood. You'll need a brush. Also, clean the replacement air vents by wiping the dust without removing or making adjustments to the vent. Use a damp cloth and something to reach the vent, as it's usually quite high.
- Clean the stove with a sponge and washing liquid, cookers with steel wool and the oven & oven plates with oven cleaning solution. Pull the stove from its place and clean the floor behind it. Also clean the wall, cupboards and the sides of the stove. If you remove your dishwasher, it is your duty to install the caps for the water in- and outlets.

## OTHER FACILITIES

- Empty, clean and wipe the cupboards and closets.
- Vacuum and mop all the floors.
- Clean and wipe the walls and room doors.
- Clean the radiator, floorlists, and flowerboards.
- Empty and clean the balcony/terrace and your storage.
- Furniture, mattresses, TV's etc. don't belong to the location's garbage containers; please take them to the recycling center.
- (New tenant might also appreciate if the windows are clean.)
- Remember to lock and close the doors.
- Do not leave anything in the apartment / room that is not a TOAS furniture!

**WELL DONE! MANY THANKS FROM TOAS AND THE NEW TENANT.**

# REPAIR & CLEANING COSTS

Unit prices charged from the tenant in euros (€)

## CLEANING

	min.	
Family apartment incl. kitchen & bathroom	250€	
Studio incl. kitchen & bathroom	200€	
Room in a shared apartment	100€	
Kitchen Incl. fridge & stove	150€	
Bathroom	150€	
Toilet seat	60€	
Removing personal property left to the apartment	60€	

## REPAIRS ETC.

Replacing a panel(mirror) door	60€
Inner-/room door	150€
Bathroom sink	150–200€
Lamp / ceiling socket	60€
Lock changes	150€
Missing key (per key)	50€
Capping the dishwasher water in-/outlets	50€
Other cleaning or repairs such as painting, floor renewal, emptying the apartment etc. will be charged according to each individual case.	